



Research Administration Fact Sheet

**Legal Name**

Address: **Schepens Eye Research Institute**  
**20 Staniford Street**  
**Boston, MA 02114-2508**  
Telephone: **617-912-2568**  
Fax: **617-912-0116**  
Email: **research\_administration@meei.harvard.edu**

**General**

Type of Applicant: **Non-Profit with 501C IRS Status (Other than Institution of Higher Education) Organization**  
Component Code: **30 – Hospital**  
Congressional District: **MA-008**  
Zip +4: **02114-2508**

**Identification Numbers**

Entity Identification Number (PHS): **1042129889A1**  
Employer Identification Number (Tax ID): **04-2129889**  
Human Subject Assurance Number: **FWA00006221**  
Animal Welfare Assurance Number: **A-3177-01**  
DUNS: **073826000**  
CAGE Code: **INUK9**  
Institutional Profile (IPF Number): **6948301**

**Indirect Costs (IDC/Facilities and Administrative (F&A) Costs:Administrative (F&A) Costs**

All proposal budgets regardless of sponsor must include IDC/F&A costs unless unallowable by the sponsor. The federal DHHS rate is based on Modified Total Direct Costs (MTDC)\*as follows:

<b>PRED. FY16 – FY18 (10/01/2015 – 09/30/2018)</b>	<b>97%</b>
<b>PROV. FY19 – FY20 (10/01/2018 – 09/30/2020)</b>	<b>97%</b>

Federal Training Grants/Research Career Awards: **8% MTDC**  
Foundations: **DHHS rate or as published by foundation**  
Industry Clinical Trials: **30% Total Direct Costs (TDC)**  
Industry/Bench research: **70% (MTDC or TDC based on Sponsor terms)**

**Please note:** Any other rates must be negotiated with VP for Research & Academic Affairs

*\*MTDC: Total Direct Costs (TDC) minus equipment (> \$5000) subcontract costs over \$25,000 for each subcontract included, alterations and renovations, patient care costs, and student support costs and/or tuition remission.*

**Fringe Benefit Rates:**

**Professionals:**

<b>FIXED FY16 – FY17 (10/01/2015 – 09/30/2017)</b>	<b>35.00%</b>
<b>FIXED FY18 (10/01/2017 – 09/30/2018)</b>	<b>35.70%</b>
<b>PROV. FY19 – FY20 (10/01/2018 – 09/30/2020)</b>	<b>35.90%</b>

**Research Fellows:**

<b>FIXED FY16 (10/01/2015 – 09/30/2016)</b>	<b>23.50%</b>
<b>FIXED FY17 (10/01/2016 – 09/30/2017)</b>	<b>25.00%</b>
<b>FIXED FY18 (10/01/2017 – 09/30/2018)</b>	<b>22.00%</b>
<b>PROV. FY19 – FY20 (10/01/2018 – 09/30/2020)</b>	<b>23.30%</b>

**Temporary/Part-Time Employees:**

<b>FIXED FY16 (10/01/2015 – 09/30/2016)</b>	<b>8.50%</b>
<b>FIXED FY17 (10/01/2016 – 09/30/2017)</b>	<b>9.00%</b>
<b>FIXED FY18 (10/1/2017 – 09/30/2018)</b>	<b>12.00%</b>
<b>PROV. FY19 – FY20 (10/01/2018 – 09/30/2020)</b>	<b>10.30%</b>

**Cognizant Federal Agency:**

DHHS Rate Agreement Date: **09/28/2018**  
Name: **Darryl W. Mayes**  
Phone: **212-264-2069**



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**Office of Research Administration**

Location:  
325 Cambridge Street, 7<sup>th</sup> Floor  
Boston, MA 02114

**Administrative Official and Official Signing for Applicant Organization:**

Eleni Ryals Phone: 617-673-3009  
Director, Research Administration Email: [research\\_administration@meei.harvard.edu](mailto:research_administration@meei.harvard.edu)

**Face Page “Person to be contacted” and Authorized Representative**

**Authorized Signatories:**

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**Alternate(s):**

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**Authorized Financial Official**

**Finance Signatory:**

Susan Horton Phone: 857-282-1774  
Director, Research Finance Email: [research\\_administration@meei.harvard.edu](mailto:research_administration@meei.harvard.edu)  
Partners Healthcare  
399 Revolution Drive, Suite 745  
Somerville, MA 02145

**Sponsor Payments:**

Remit to:  
Post Office Remittance Address:

**SERI Research  
Bank of America, N.A.  
P. O. Box 412360  
Boston, MA 02241-2360  
United States**

Overnight Mail:

**Bank of America Lockbox Services  
SERI Research 412360  
MA5-527-02-07  
2 Morrissey Blvd.  
Dorchester, MA 02125**

Questions regarding billing:

**Angie Cheng at 857-282-1767 or email  
[PHSINVOICE@PARTNERS.ORG](mailto:PHSINVOICE@PARTNERS.ORG)**

**Subrecipient Invoices (incoming):**

**[MEESUBINVOICES@PARTNERS.ORG](mailto:MEESUBINVOICES@PARTNERS.ORG)**

**Outgoing Invoices:**

**[PHSINVOICE@PARTNERS.ORG](mailto:PHSINVOICE@PARTNERS.ORG)**