Research Administration Fact Sheet

Legal Name Massachusetts Eye and Ear Infirmary

Address: 243 Charles Street
Boston, MA 02114-3002

Email: research administration@meei.harvard.edu

General

Type of Applicant: Non-Profit with 501C IRS Status (Other than Institution of

Higher Education) Organization

Component Code: 30 – Hospital Congressional District: MA-008
Zip +4: 02114-3002

Identification Numbers

Entity Identification Number (PHS):

Employer Identification Number (Tax ID):

Human Subject Assurance Number:

Animal Welfare Assurance Number:

DUNS:

CAGE Code:

Institutional Profile (IPF Number):

1042103591A1

04-2103591

A-33391

FWA00006221

A-3332-01

073825945

4F602

4905801

Indirect Costs (IDC/Facilities and Administrative (F&A) Costs: Administrative (F&A) Costs

All proposal budgets regardless of sponsor must include IDC/F&A costs unless unallowable by the sponsor. The federal DHHS rate is based on Modified Total Direct Costs (MTDC)*as follows:

PRED. FY16 – FY18 (10/01/2015 – 09/30/2016)	67%	
PRED. FY17 – FY18 (10/01/2016 – 09/30/2018)	70%	
PROV. FY19 – FY20 (10/01/2018 – 09/30/2020)	70%	

Federal Training Grants/Research Career Awards: 8% MTDC

Foundations: DHHS rate or as published by foundation

Industry Clinical Trials: 30% Total Direct Costs (TDC)

Industry/Bench research: 70% (MTDC or TDC based on Sponsor terms)

Please note: Any other rates must be negotiated with VP for Research & Academic Affairs

Fringe Benefit Rates:

Professionals:	
FIXED FY16 – FY17 (10/01/2015 – 09/30/2017)	35.00%
FIXED FY18 (10/01/2017 – 09/30/2018)	35.70%
PROV. $FY19 - FY20 (10/01/2018 - 09/30/2020)$	35.90 <mark>%</mark>
Research Fellows:	
FIXED FY16 (10/01/2015 – 09/30/2016)	23.50%
FIXED FY17 (10/01/2016 – 09/30/2017)	25.00%
FIXED FY18 (10/01/2017 – 09/30/2018)	22.00%
PROV. $FY19 - FY20 (10/01/2018 - 09/30/2020)$	23.30%
Temporary/Part-Time Employees:	
FIXED FY16 (10/01/2015 – 09/30/2016)	8.50%
FIXED FY17 (10/01/2016 – 09/30/2017)	9.00%
FIXED FY18 (10/1/2017 – 09/30/2018)	12.00%
PROV. FY19 – FY20 (10/01/2018 – 09/30/2020)	10.30%

Cognizant Federal Agency:

DHHS Rate Agreement Date:	09/28/2018
Name:	Darryl W. Mayes
Phone:	212-264-2069

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^{*}MTDC: Total Direct Costs (TDC) minus equipment (> \$5000) subcontract costs over \$25,000 for each subcontract included, alterations and renovations, patient care costs, and student support costs and/or tuition remission.

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Office of Research Administration

Location:

325 Cambridge Street, 7th Floor

Boston, MA 02114

Administrative Official and Official Signing for Applicant Organization:

Eleni Ryals Phone: 617-673-3009

Director, Research Administration Email: research administration@meei.harvard.edu

Face Page "Person to be contacted" and Authorized Representative

Authorized Signatories:

Kristen Kirk-Paladino Phone: 617-573-6466 Manager, Research Administration Fax 617-573-6923

243 Charles Street Email: research administration@meei.harvard.edu

Boston, MA 02114-3002

Donna-Marie Rios Phone: 617-573-6961 Manager, Research Administration Fax 617-573-6923

243 Charles Street Email: research administration@meei.harvard.edu

Boston, MA 02114-3002

Alternate(s):

Dianna Sands Phone: 617-573-3765 Senior Integrated Grant Administrator Fax 617-573-6923

243 Charles Street Email: research administration@meei.harvard.edu

Boston, MA 02114-3002

Authorized Financial Official

Finance Signatory:

Susan Horton Phone: 857-282-1774

Director, Research Finance Email: research administration@meei.harvard.edu

Partners Healthcare

399 Revolution Drive, Suite 745

Somerville, MA 02145

Sponsor Payments:

Remit to:

Post Office Remittance Address: MEEI Research

Bank of America, N.A. P. O. Box 412356 Boston, MA 02241-2356

United States

Overnight Mail: Bank of America Lockbox Services

MEEI Research 412356

MA5-527-02-07 2 Morrissey Blvd. Dorchester, MA 02125

Questions regarding billing: Angie Cheng at 857-282-1767 or email

PHSINVOICE@PARTNERS.ORG

<u>Subrecipient Invoices (incoming):</u> <u>MEESUBINVOICES@PARTNERS.ORG</u>

Outgoing Invoices: PHSINVOICE@PARTNERS.ORG

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